

Job Advertisement and Position Description

Volunteer Position

Board Director - Youth Coalition of the ACT

Do you have experience in Finance, Law, or Risk Management and are looking to join a not-for-profit board? Do you thrive on strategic leadership and making a meaningful impact to support and improve outcomes for young people and those who support them? If so, then this is the opportunity for you.

Organisation

The Youth Coalition of the ACT (Youth Co.) is a not-for-profit peak body organisation that leads advocacy for matters affecting young people and those who support them within the ACT. Our vision is for an ACT community that values and provides opportunity, participation, justice, and equity for all young people. The Youth Co. undertakes policy development, sector development, research and evaluation, advocacy, and representation activities to improve outcomes for young people their families and the sector that supports them. We are responsible for representing and promoting the rights, interests, and well-being of the estimated 78,000 young Canberrans aged 12-25 years and those who support them. For further information on the organisation, please visit www.youthcoalition.net.

Position

The Board is seeking applications for volunteer Board Director positions, to be appointed as an independent board member under the provision for recruitment of a skills-based board member. These current roles require specific expertise in finance, risk management or law.

All Board members assist in overseeing the organisation's strategic direction and governance as well as provide support and guidance to the Chief Executive Officer and a high-performing team to execute their duties. Board meetings are held online and in person a total of 10 months a year. The average time commitments for Board Directors is approximately six to eight hours a month, depending on workload and Board position. Each Board Director is required to engage in at least one subcommittee.

Key Responsibilities

- Board members are expected to subscribe to the following values:
 - Courage
 - Creativity
 - Equity
 - Inclusion
 - Integrity
 - Knowledge and experience
 - Relationships

- Role model professional, supportive, inspiring, and respectful behaviour to all internal and external stakeholders and community
- Demonstrate commitment to the organisation’s purpose, values, and principles.
- Work in partnership with the Board Chair, Executive Committee, other Directors, and the Chief Executive Officer.
- Ensure regular attendance and active participation during Board meetings.
- Be accountable to Members, funders, service users, youth sector, broader service system and young people for the decisions and actions of the Board and be open to public scrutiny.
- Actively support and participate in the organisation’s income development initiatives and ensure that all requirements of funding agreements are met.
- Be a member of and/or Chair of a Sub-Committee/working group as required.
- Attend monthly board meetings face to face and/or online.

About you

The Youth Coalition are seeking expressions of interest from individuals with demonstrated expertise and experience in one or more of the following specific areas:

- Law – commercial or NFP
- Accounting/finance
- Risk Management

Selection Criteria

Please provide a written response addressing the below selection criteria:

- Prior board or governance experience is desirable
- Experience and/or skills in the above-mentioned areas (law, finance/accounting, risk management)
- Demonstrated ability to work independently or as part of a team, exercising initiative and judgement.
- Effective written and verbal communication skills.

Remuneration

This is a volunteer board position.

How to Apply

To apply for the role, please submit a copy of your resume and a short cover letter detailing your response to the selection criteria above. Responses are to be emailed to Cindy Young and Beth Allibone at board@youthcoalition.net

The Youth Coalition values equitable recruitment practices and is committed to representing candidates reflective of the diverse organisations and communities they work with. They welcome and encourage applications from all backgrounds, ages, and identities, and are happy to adjust their recruitment process to support accessibility needs.